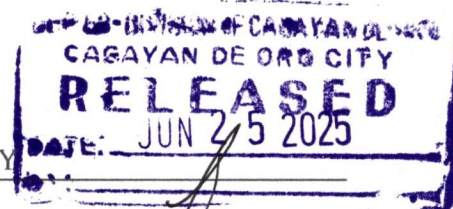




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent



24 Jun 2025

DIVISION MEMORANDUM

No. 500 s.2025

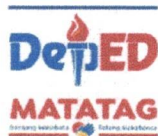
TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
All District Research Coordinators
Concerned Schools
Concerned Teachers
This Division

**RESEARCH ONBOARDING FOR APPROVED RESEARCH PROPOSALS CUM 1ST
TRANCHE RELEASE OF BERF FUND**

1. The Division of Cagayan de Oro City, through the Research and Planning Section, will be conducting a **Research Onboarding Activity** on **July 5, 2025**, at the **Conference Hall, Division Office, Cagayan de Oro City** at **8:00 am to 5:00 pm**. This activity is intended to orient all teachers with approved research proposals on the implementation guidelines and processes related to their approved research proposals.
2. In addition to the orientation, the following activities will also take place:
 - a. Releasing of BERF funds to all qualified grantees; and
 - b. Distribution of approved research proposals.
3. One participant (preferably the lead proponent) per approved research proposal (BERF and Non-BERF) is expected to attend this one-day onboarding activity. For Non - BERF, these include basic/action research and research-based innovations. A **pre-registration and pre-assessment link and QR code** below is provided to confirm attendance and assess participants' prior knowledge. The pre-registration and pre-assessment will be open until **June 30, 2025**.



Link: <https://forms.office.com/r/bE7X7DptcU>



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

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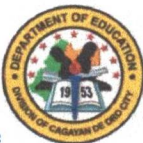
Office of the Schools Division Superintendent

4. Participants are reminded to supply accurate and complete information during pre-registration as this will serve as the basis for the generation and issuance of certificates and official documentation related to this activity.
5. Participants shall be given service credit or compensatory time-off, whichever is appropriate, subject to existing policies and guidelines.
6. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
7. This Office directs immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: N o n e
To be indicated in the Perpetual Index
under the following subjects:

RESEARCH COMMUNICATION
DM037-SGOD-PR-BASEN/research onboarding for approved research proposals cum 1st tranche release of berf
fund
June 24, 2025



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